

Completion and Placement Policy

I. Introduction. A successful graduate of IECT will be eligible to seek professional employment at any number of facilities including spas, dermatology clinics, nursing homes, plastic surgery clinics, salons, and other health and beauty clinics and facilities. Our staff is and will continue to work vigorously to maintain relationships with industry professionals to ensure our students have the first and best opportunity for success post-graduation.

II. Purpose. The purpose of this policy letter is to institutionalize the requirements for placing students and defining the completion requirements.

III. Definitions. Placement is the full-time or part-time employment in a position that is related to the individual's field of study and provides financial compensation for duties performed. Completion means a person who has completed all requirements for graduation from a program and has earned a credential.

IV. Policy Statement. IECT will provide students with the necessary training and help develop the technical and soft skills to complete their program of study; and that will prepare them to take the Virginia State Board of Barbers and Cosmetology licensing examination. In addition, IECT will help students with the state board application process. IECT will continue to be a resource to help students find employment in their field of study until post-graduation.

V. Process. The IECT President and Director of Education will ensure that students have curriculum that meets the standards of the Virginia State Board of Barbers and Cosmetology. They will prepare students for graduation by reviewing and updating the curriculum as necessary. In addition, students will understand the nuances of owning their own business as well as using soft skills in pre-employment and employment.

VI. Procedures. The President and Director of Education will ensure that all students meet the requirements below:

- Meet all program requirements
- Comply with the attendance policy (100% cumulative attendance)
- Complete all of the required program hours
- Complete Practical Performance Protocol evaluate a professional service
- Maintain satisfactory progress.
- Satisfy all financial obligations to the school; Pay any outstanding fees
- Pass State Board Mock Examination with a 75% or higher
- Pass the practical final school examination with a 75% or higher
- Pass the written final school examination with a 75% or higher
- Receive and evaluate a professional facial
- Meet minimum cumulative grade point average of 75%

For admission to the Virginia State Board of Barbers and Cosmetology Esthetics licensing examination, applicants must provide the following documents

- Esthetics 600 Certificate of Course Completion
- Esthetics SBR Application

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